



Meeting note

File reference	TR010015 – Norwich Northern Distributor Road (NDDR)
Status	DRAFT
Author	Caroline Harvey
Date	04 December 2013. 11:00am – 11:30am
Meeting with	Norwich County Council
Venue	Phone conference
Attendees	Kathryn Powell – Planning Inspectorate Nicholas Coombes – Planning Inspectorate Timothy Dobbs – Planning Inspectorate Caroline Harvey – Planning Inspectorate Jon Barnard – Norwich County Council Gavin Broad – Norwich County Council
Meeting objectives	Conference Call – Pre-Submission
Circulation	All

Introductions

Nicholas Coombes (Case Manager) and Kath Powell (Infrastructure Planning Lead) introduced themselves on behalf of the Planning Inspectorate. Jon Barnard introduced himself as the project manager and Gavin Broad as the project engineer responsible for consultation.

PINS Comments on the draft consultation report

NCC thanked PINS for their letter of 29 November 2013, offering advice on the content of the draft consultation report. NCC reported that they had now completed the explanatory text with regard to PINS' suggestions. Further, NCC confirmed that they intended to explain any compliance with or deviation from DCLG guidance, in their final consultation report as advised.

Redaction

The redaction of personal details of s42(d) consultees in Appendix H-2 was discussed. NCC explained that they were following their Council's data protection policies. However, they agreed to provide information sufficient to corroborate the persons consulted and their responses, with plots in the Book of Reference.

NCC has redacted the list of s42(d) consultees in the draft summary of responses in Appendix U of the consultation report. As stated above, PINS advised that it must be able to cross-refer to the persons with an interest in the land consulted and any responses they made. NCC said that such responses may be redacted, but would be

traceable to the Book of Reference. PINS advised that other applicants have listed the first line of the address (including house numbers) in their consultation reports.

PINS advised NCC that in accordance with Regulation 5(5) of the Infrastructure Planning (Applications: Prescribed Forms and Procedure) Regulations 2009, it may request all responses to the consultation carried out. (Post meeting note – if requested, the responses will be required with very short notice, therefore NCC should collate the responses in hard and electronic format prior to submission of the application. NCC must also ensure that any redaction of the consultation report will not prevent PINS from cross referring the Regulation 5(5) responses with any entries in the book of reference).

Newspaper notices

In response to PINS' request, NCC had checked the national newspaper notice used for s48 and found that The Times did not consistently print the date and their header on printed advertisement pages. However, the online version of the notice was dated and has consequently been included in the consultation report.

Regard to consultation

NCC asked for advice about the presentation of Appendix S, the summary of responses to consultation. PINS considered the presentation suitable, but offered to investigate further. (Post meeting note – Appendix S is presented in a similar fashion to other applications previously accepted for examination)

Expected submission date

NCC reported that they had decided the application would be submitted to PINS in the first week of January (w/c 6), allowing for further cross referencing within the document to be undertaken.

The NCC project team intended to drive the application documents to Bristol in person

The Conference Call was closed at 11:29